



Government of Gujarat

VISHWAKARMA GOVERNMENT ENGINEERING COLLEGE
CHANDKHEDA - AHMEDABAD

(Affiliated to Gujarat Technological University)

Opp. Sangath Mall, Visat-Gandhinagar Road, Chandkheda, Ahmedabad – 382424.

www.vgecg.ac.in Email:-principal@vgecg.ac.in, sts@vgecg.ac.in

(079) 23293866, 29099903



THE RIGHT TO INFORMATION ACT, 2005

CHAPTER II (Right to information and obligations of public authorities)

Information as Para 4(1) b

Proactive Disclosure

(i) The particulars of the organization, functions and duties.

Vishwakarma Government Engineering College (VGEC), Chandkheda is a government institute under Commissionerate of Technical Education, Government of Gujarat. With an established reputation as one of the leading Engineering institutes of Gujarat state, VGEC-Chandkheda, Ahmedabad has become the first choice for many students willing to pursue B.E. or M.E., to build their career as an Engineer.

The Institute was established in August 1994, with an objective of imparting higher education in various fields of engineering and technology. This institute is recognized by All India Council of Technical Education (AICTE), New Delhi. The college is administrated by Commissionerate of Technical Education, Government of Gujarat and is affiliated to Gujarat Technological University (GTU).

In 2005 the college was shifted at its new campus at Chandkheda, Ahmedabad. The new campus has total 14 blocks with built-up area of 31,000 sq. meter (approx). Campus also has a facility of separate Girls and Boys Hostel for the students coming from outside of the city.



Vision:

To create an ecosystem for proliferation of socially responsible and technically sound engineers, innovators and entrepreneurs.

Mission:

- To develop state-of-the-art laboratories and well-equipped academic infrastructure.
- To motivate faculty and staff for qualification up-gradation, and enhancement of subject knowledge.
- To promote research, innovation and real life problem solving skills.
- To strengthen linkages with industries, academic and research organizations.
- To reinforce concern for sustainability, natural resource conservation and social responsibility.

Mandate:

The college is to offer engineering courses at various levels to cater to the current and future needs of the industry and society. The college is to work in the direction of sustainable development of technical education.

Duties:

Teaching, relevant administration and developmental activities of engineering students of various branches as per GTU teaching scheme.

Hierarchical Structure:

<u>Principal (Head of office)</u>						
Admin Officer	Account Officer	Student Section I/Officer	Store Officer	HOD	Librarian	Rector
O.S	H.C.	Stu. Sec	Purchase	Professor	Asst. Librarian	Wardens
Clerks	Cashier	O.S	Store Keeper	Asso. Prof.	Catloger Staff	Hostel
Peons	Accountant	Senior Clerks	Peons	Asst. Prof.	Peons	Clerks
	Clerks	Peons		Supporting Staff		Peons
	Peons			Lab Asst.		
				Peons		

Function:

To impart education in the area of engineering and Technology from undergraduate to Ph.D in the following programs run by institute

Sr. No.	Course	Level	Year of Starting	Full/ Part Time	Approved Intake	Course Duration(yr)
1	Chemical Engineering	UG	1994	Full	60	4
2	Chemical Engineering	PG	2010	Full	18	2
3	Civil Engineering	UG	2008	Full	60	4
4	Civil Engineering	PG	2023	Full	18	2
5	Computer Science and Engineering (Data Science)	UG	2022	Full	60	4
6	Computer Engineering	UG	2001	Full	120	4
7	Electrical Engineering	UG	1994	Full	120	4
8	Electronics and communication Engineering	UG	2001	Full	120	4
9	Electronics and Communication Engineering	PG	2010	Full	18	2
10	Electronics and Instrumentation Engineering	UG	2022	Full	30	4
11	Information and Communication Technology	UG	2023	Full	60	4
12	Information Technology	UG	1999	Full	60	4
13	Information Technology	PG	2023	Full	18	2
14	Instrumentation & Control Engineering	UG	1994	Full	60	4
15	Mechanical Engineering	UG	2008	Full	90	4
16	Power Electronics	UG	2008	Full	60	4
17	Power Electronics	PG	2023	Full	18	2

Mechanism available for monitoring the service and public grievances:

Academic monitoring is done by concerned head of department. Overall monitoring is done by principal.

Department/section head resolves academic related issues under the guidance of principal. Women development cell and SC/ST cell, Anti-ragging committee has been formed as per the guidelines of GTU/AICTE/UGC.

Details of committees:

Over and above Grievances are resolved by the principal in consultation with internal management committees.

Address and contact nos. of Institute:

Name of the Institution	VISHWAKARMA GOVT. ENGG. COLLEGE, CHANDKHEDA
Address	OPP. SANGATH MALL, VISAT-KOBA ROAD, CHANDKHEDA, AHMEDABAD-382424
Land Phone number	23293866/23293006
FAX Number	23293866
Email	principal@vgecg.ac.in
Website	www.vgecg.ac.in
Institute Type	Government
AICTE File No.	700-41/GJ/(1)RC/94
Date of First Approval by AICTE	06/11/1994
Organization Registration number	GEC-1194-789-S
Working Days and Timings	Monday to Saturday (except 2 nd & 4 th Saturday) from 10.30 am to 6.10 pm.

(ii) The powers and duties of officers and employees.

1. Principal :As Head of office all administrative and financial powers delegated by Govt. of Gujarat.

Responsibility of Academic administration

Financial:As per the GFR, contingency rules delegation of financial power laid by Govt.of Gujarat.

Other:

- Purchase as per procedure power delegated by govt. of Gujarat vide financialpower (delegation) rules-1998 Manual of office procedure for purchase of stares by the Govt.Dept., Industries & mines Dept. Govt.ofGuj.
- Consultancy as per power delegated by Govt.of Gujarat videGR.No.1973/101105/GH dt.30/10/73 & 3/11/80
- Hostel admission rules.GR.No.GEC-1074-77/35809 GH dt.26/7/77

2. Administrative Officer: To assist in all administrative duties, Contractualol for organization coordination as per instruction form Head of office for the institution.

3. Accounts Officer: To manage all financial matters of payment & receipt as per the govt. rules as Drawing and Disbursing Officer.

4. Store Officer: To carry purchase of material and equipment as perInstitutions requirement and take workfrom subordinate staff.

5. Librarian: To manage all library functions for the students & faculty of college.

6.Student Section In-charge: Managing student record and carry, liaising with university in academic and other student related activities with the help of subordinate staff

7.Rector: Hostel and mess administration and provide necessary accommodation and other necessary facilities to the students.

8. Professor: Managing the respective academic program development consultancy and contact the subordinate teaching and technical staff.

9. Associate & Assistant Professor: Teaching & duties imparted by the HOD

10. Lab Assistant & Instructional Staff: To maintain laboratory and assist in performing experiments.

11.TPO: Arranging industrial visits and placement drive for students.

(iii) The procedure followed in decision making process including channels supervision and accountability

Establishment comprising of Administrative officer, Accounts officer, Store officer follows the rule of Government of Gujarat for service, finance and disciplinary power delegated.

For academic matters GTU rules are followed.

(iv) The norms set for the discharge of its functions.

Norms are framed by Govt.of Gujarat and Commissionerate of Technical Education for administration.

For academic matter Gujarat Technological University and AICTE rules are followed.

(V) The rules, regulations, instructions, manuals and records, held by it or under its Contractual or used by its employees for discharging its functions

1. All the rules regulations as per Government of Gujarat rules applicable time to time.
2. Academic and Examination rules as per GTU applicable time to time.

(vi) A Statement of the categories of the document held

Sr. No.	Category of document	Name of Document	Procedure to obtain document	Held by/Under Control of
1	Academic	Syllabus, Course curriculum as per GTU norms	Personally	Principal office
2	Administration	Govt. of Gujarat rules	Personally	Principal office

3	Financial	Govt. of Gujarat rules	Personally	Principal office
4	Purchase	Govt. of Gujarat rules	Personally	Principal office

(vii) The particulars of any arrangement that exists for consultation with or representation by the members of the public, in relation to the formulation of policy or implementation thereof.

Policy decisions are being taken by the Government of Gujarat.

(viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted by it additional information as to whether the meeting of these are open to the public, or the minutes of such meetings are accessible to the public.

Not applicable

(ix) A directory of its officers and employees

Sr.	Name	Department	Desig.
1	Dr.N N Bhupatani	Principal	Principal
2	DrFemina J Patel	Chemical	Chemical
3	Dr. P D Shah	Chemical	Prof.
4	S B Thakor	Chemical	Asso. Prof.
5	D.R.Gandhi	Chemical	Asso. Prof.
6	B K Sheth	Chemical	Asso. Prof.
7	M G Nayak	Chemical	Asst. Prof.
8	R R Merchant	Chemical	Asst. Prof.(Adhoc)
9	Smt U P Christian	Chemical	Asst. Prof.
10	S R Patel	Chemical	Asst. Prof.
11	S N Prjapati	Chemical	Asst. Prof.
12	Y J Morabiya	Chemical	Asst. Prof.
13	Z.Z.Painter	Chemical	Asst. Prof.
14	J B Trivedi	Chemical	Asst. Prof.
15	S B Prajapati	Chemical	Asst. Prof.
16	R U Gamar	Chemical	LAB AST
17	N P Singh	Civil	Prof.
18	S A Trivedi	Civil	Asso. Prof.
19	B.C.Contractors	Civil	Asst. Prof.
20	D R Rawat	Civil	Asst. Prof.
21	U R Singh	Civil	Asst. Prof.
22	G D Jagad	Civil	Asst. Prof.
23	Smt. K M Parmar	Civil	Asst. Prof.
24	Smt. Ami N Dave	Civil	Asst. Prof.
25	N B Patel	Civil	Instructor
26	M T Savaliya	Computer	Asso. Prof.

27	K S Patel	Computer	Asso. Prof.
28	N R Dave	Computer	Asst. Prof.
29	J JJadav	Computer	Asst. Prof.
30	U G Chauhan	Computer	Asst. Prof.
31	V H Borisagar	Computer	Asst. Prof.
32	K.K.Rana	Computer	Asst. Prof.
33	J.M.Ramavat	Computer	Asst. Prof.
34	A H Rathod	Computer	Asst. Prof.
35	N B Suthar	Computer	Asst. Prof.
36	Smt. A N Dave	Computer	Asst. Prof.
37	K P Bhatt	Computer	Asst. Prof.
38	V D Thumar	Computer	Asst. Prof.
39	B N Patel	Computer	Asst. Prof.
40	R K Shah	Computer	Asst. Prof.
41	J M Shroff	Computer	Asst. Prof.
42	J D Rathod	Computer	LAB AST
43	V R Patel	Computer	Comp opp.(Adhoc)
44	Dr. A B Nandurbarkar	EC	Prof.
45	Dr. K R Trivedi	EC	Prof.
46	A M Patel	EC	Asst. Prof.
47	J P Prajapati	EC	Asst. Prof.
48	J K Naik	EC	Asst. Prof.
49	N P Patel	EC	Asst. Prof.
50	K N Patel	EC	Asst. Prof.
51	C B Dave	EC	Asst. Prof.
52	A H Dafda	EC	Asst. Prof.
53	D J Sangani	EC	Asst. Prof.
54	G R Asari	EC	Asst. Prof.
55	U N Fatak	EC	Asst. Prof.
56	J JMakwana	EC	Asst. Prof.
57	A R Agrawal	EC	Asst. Prof.
58	K B Chaudhri	EC	Asst. Prof.
59	J N Diwan	EC	Asst. Prof.
60	R M Patel	EC	Asst. Prof.
61	N T Ganeshan	EC	Asst. Prof.
62	G S Sah	EC	Asst. Prof.
63	K P Acharya	EC	Asst. Prof.
64	Rina S Parikh	EC	Asst. Prof.
65	Shreeji S Sheth	EC	Asst. Prof.
66	A D Dabhi	EC	Inst. Grade-C
67	J B Parmar	EC	LAB AST
68	H D Mehta	Electrical	Prof.
69	S N Pandya	Electrical	Prof.
70	Smt.R.R.Kapadiya	Electrical	Asso. Prof.
71	H N Zala	Electrical	Asso. Prof.
72	Smt.N P Shah	Electrical	Asso. Prof.
73	Y.B.Bhavsar	Electrical	Asso. Prof.
74	B K Patel	Electrical	Asst. Prof.
75	Smt.RozinaSurani	Electrical	Asst. Prof.
76	Smt.A T Mistry	Electrical	Asst. Prof.
77	N B Lodha	Electrical	Asst. Prof.
78	Smt.Anita Y Solanki	Electrical	Asst. Prof.

79	S SChanglani	Electrical	Asst. Prof.
80	M G Jadeja	Electrical	Asst. Prof.
81	K A Vyas	Electrical	Asst. Prof.
82	Kum.V M Parmar	Electrical	Asst. Prof.
83	Kum.D V Makwana	Electrical	Asst. Prof.
84	P J Purohit	Electrical	Asst. Prof.
85	H B Vaghela	Electrical	Asst. Prof.
86	D J Vaghela	Electrical	Asst. Prof.
87	Smt.M L Patel	Electrical	Asst. Prof.
88	Smt.G S Shah	Electrical	Asst. Prof.
89	N J Patel	Electrical	Asst. Prof.
90	Smt. R K Ahir	Electrical	Asst. Prof.
91	Smt. S S Agrawal	Electrical	Asst. Prof.
92	D R Dobariya	Electrical	Asst. Prof.
93	M G Siddh	Electrical	Asst. Prof.
94	Smt N B Panchal	Electrical	Asst. Prof.
95	P T Prajapati	Electrical	LAB AST
96	M K Shah	IC	Asso. Prof.
97	M M Sharma	IC	Asso. Prof.
98	Kum.M V Patel	IC	Asst. Prof.
99	Smt.S Y Rathod	IC	Asst. Prof.
100	Smt.K V Kaul	IC	Asst. Prof.
101	Smt.S N Shah	IC	Asst. Prof.
102	Smt.P S Trikar	IC	Asst. Prof.(Adhoc)
103	M D Khediya	IC	Asst. Prof.
104	N R Prajapati	IC	Asst. Prof.
105	H N Dalal	IC	Asst. Prof.
106	P C Shakta	IC	LAB AST
107	V D Patel	IT	Prof.
108	S J Moliya	IT	Asso. Prof.
109	Vallabh G. Patel	IT	Asst. Prof.
110	C G Chand	IT	Asst. Prof.
111	N C Gamit	IT	Asst. Prof.
112	D.J.Varia	IT	Asst. Prof.
113	J R Dave	IT	Asst. Prof.
114	Smt.N S Trivedi	IT	Asst. Prof.
115	J H Vaniya	IT	Asst. Prof.
116	D C Patel	IT	Asst. Prof.
117	M C Zala	IT	Asst. Prof.
118	O P Mehta	IT	Asst. Prof.
119	Smt. K R Raval	IT	Asst. Prof.
120	Kum.R H Chauhan	IT	LAB AST
121	J S Senma	IT	LAB AST
122	P K Brahmhatt	ME	Prof.
123	M I Vyas	ME	Prof.
124	R K Patel	ME	Asso. Prof.
125	Smt.K.R.Patel	ME	Asso. Prof.
126	R P Vyasa	ME	Asso. Prof.
127	N S Mehta	ME	Asso. Prof.
128	J M Joshi	ME	Asst. Prof.
129	M N Parmar	ME	Asst. Prof.
130	K T Dodiya	ME	Asst. Prof.

131	M MModan	ME	Asst. Prof.
132	Kum.Sapna A Solanki	ME	Asst. Prof.
133	A APujara	ME	Asst. Prof.
134	Smt.Trupti Y Rathod	ME	Asst. Prof.
135	S B Pipaliya	ME	Asst. Prof.
136	J B Dabhi	ME	Asst. Prof.
137	Smt. S A Pawar	ME	Asst. Prof.
138	D S Mehta	ME	Asst. Prof.
139	K P Prajapati	ME	Asst. Prof.
140	Smt V K Patel	ME	Asst. Prof.
141	S S Patel	ME	Asst. Prof.
142	Smt.V.A.Thakar	ME	Asst. Prof.(Adhoc)
143	J A Thakor	ME	LAB AST
144	Smt. N R Patel	ME	LAB AST
145	D B Datania	ME	Hamal
146	I N Trivedi	PE	Prof.
147	V G Patel	PE	Asso. Prof.
148	N D Mehta	PE	Asst. Prof.
149	A P Patel	PE	Asst. Prof.
150	D V Garasiya	PE	Asst. Prof.
151	H S Wani	PE	Asst. Prof.
152	S H Trivedi	PE	Asst. Prof.
153	A.M.Haque	PE	Asst. Prof.(Adhoc)
154	J.A.Mistri	PE	Elec.Inst.
155	K L Timani	Applied	Asso. Prof.
156	Smt.Y J Patel	Applied	Asst. Prof.
157	M.V.Chauhan	Applied	Asst. Prof.
158	Smt. P B Mistry	Applied	Asst. Prof.
159	Shri B G Buddhdev	Applied	Asst. Prof.
160	C N Patel	Applied	Asst. Prof.
161	D J Varia	Applied	Asst. Prof.
162	A R Patel	S&H	Asso. Prof.
163	N C Chavda	S&H	Asso. Prof.
164	M A Yeolekar	S&H	Asst. Prof.
165	Smt. D A Patel	S&H	Asst. Prof.
166	J V Adesara	S&H	Asst. Prof.
167	G C Panchal	S&H	Asst. Prof.
168	V R Shah	S&H	Asst. Prof.
169	S N Shah	S&H	Asst. Prof.
170	S K Ambavale	S&H	Asst. Prof.
171	J JChaudhari	S&H	Asst. Prof.
172	Ms.S R Paladiya	S&H	Asst. Prof.
173	K T Shukla	S&H	Asst. Prof.
174	D A Bhatt	S&H	Asst. Prof.
175	Smt.S H Sarvaiya	S&H	Asst. Prof.
176	V G Quereshi	S&H	Asst. Prof.
177	Smt. Disha D Tilala	S&H	Asst. Prof.
178	K R Gurjar	S&H	Asst. Prof.
178	J O Salia	Office	OS
180	A R Mehta	Office	Sr.Clerk
181	Kum. T B Vaniya	Office	Sr.Clerk
182	H D Chauhan	Office	Sr.Clerk

183	J K Patani	Office	Store keeper
184	B J Agrawat	Office	Librarian
185	N D Patel	Office	Jr.Clerk
186	S J Saiyed	Office	Jr.Clerk
187	M MPurbiya	Office	Peon
188	K R Nayak	Office	Peon
189	R P Panchal	Office	Hamal

x) Work Assignments To faculties and related portfolio

VISHWAKARMA GOVERNMENT ENGINEERING COLLEGE, CHANDKHEDA, AHMEDABAD.

INSTITUTE WORK DISTRIBUTION* (wef 4 /02/2023)
No. VGEC/EST/WD/ 125

- 4 FEB 2023

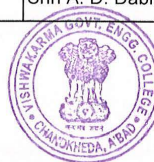
Administration - Overall Convener : Prof. Y. B. Bhavsar (EE)			
Sr No	Activity	Convener	Members
1	Administrative officer	Prof. D. R. Dobariya (EE)	Prof. H. B. Vaghela (EE) Prof. V. R. Shah (Phy) Prof. N. R. Prajapati (IC) Prof. K. R. Gurjar (Chem)
2	Account Officer	Prof. J. V. Adesara (Maths)	Prof. S. N. Shah (Maths) Prof. G. C. Panchal (Maths)
3	Institute Overload committee and workload calculation	Prof. N. P. Shah (EE)	Prof. D. J. Sangani (EC) Departmental Time-Table, Overload coordinators
4	Legal Matters & RTI	Prof. K. R. Patel (Mech)	Prof. N. S. Mehta (Mech) Prof. D. J. Varia (Appl. Mech.) Prof. K. T. Dodiya (Mech.) Prof. H. N. Dalal (IC)
5	SATHI/MAS	Prof. N. C. Gamit (IT)	Prof. N. R. Prajapati (IC) Prof. S. K. Ambavale (Phy)
6	Training (Faculty/Staff)	Prof. M. T. Savaliya (CE)	Prof. S. J. Molia (IT) All Department TPO coordinator
Compliance and Co-curricular activities - Overall Convener :- Prof. A. B. Nandurbarkar (EC)			
Sr No	Activity	Convener	Members
1	Women Development cell	Prof. K. R. Patel (Mech.)	Prof. V. K. Patel (Mech) Prof. M. V. Patel (IC) Prof. J. K. Naik (EC)
2	CAS, Quality Assurance, API, Disciplinary Committee (Staff) Grievance redressal	Prof. H. D. Mehta (EE) Prof. Y. B. Bhavsar (EE)	Prof. D. R. Dobariya (EE) Prof. U. N. Fatak (EC) Prof. M. C. Zala (IT)
3	AICTE/GTU Affiliation, Academic Inspection NIRF/ARIAA/GSIRF/AISHE and other Institute Ranking	Prof. V. G. Patel (PE) Prof. N. R. Dave (CE)	Prof. S. N. Shah (IC) Prof. J. R. Dave (IT) Prof. K. B. Chaudhari (EC) Prof. K. P. Bhatt (CE) Prof. S. S. Sheth (EC) Prof. V. M. Parmar (EE) Prof. A. N. Dave (Civil)
4	NBA	Prof. F. J. Patel (Chem) Prof. K. S. Patel (CE)	Prof. N. R. Dave (CE) Prof. C. N. Patel (Appl. Mech) Prof. J. V. Adesara (Maths) (Account related) Prof. R. K. Patel (Mech) Prof. N. S. Trivedi (IT)
5	SC/ST/OBC cell	Prof. P. K. Brahmabhatt (Mech)	Prof. D. V. Garasia (PE) Prof. N. C. Gamit (IT) Prof. G. P. Pipaliya (EE)
6	Student Section	Prof. M. I. Vyas (Mech)	Prof. J. P. Prajapati (EC) Prof. S. R. Padaliya (Phy) Prof. M. G. Jadeja (EE) Prof. K. V. Kaul (IC) Prof. J. B. Trivedi (Chem) - ICCR



2	7	Student Scholarship	Prof. N. C. Chavda (Maths) Prof. D. A. Bhatt (Eng)	Prof. D. D. Tilala (Chem) - MYSY, PMSSS Prof. J. K. Naik (EC) - MYSY Prof. K. K. Rana (CE) - SC Prof. N. B. Panchal (EE) - NSP Prof. Y. J. Patel (Appl. Mech.) - SEBC Prof. P. B. Mistry (Appl. Mech.) - SEBC Prof. N. B. Lodha (EE)-ST
	8	GTU Coordinators	Prof. Y. B. Bhavsar (EE)	Prof. G. R. Asari (EC) Prof. S. K. Ambavale (Phy) Prof. N. J. Patel (EE) Prof. A. A. Pujara (Mech) Prof. U. G. Chauhan (CE) All Department GTU coordinator
	9	Gymkhana/ Student Amenities	Prof. S. A. Trivedi (Civil)	Prof. R. M. Patel (EC) Prof. H. B. Vaghela (EE) Prof. J. B. Dabhi (Mech) Prof. V. K. Patel (Mech) Prof. A. N. Dave (CE)
	10	NSS	Prof. A. H. Dafda (EC)	Prof. P. J. Purohit (EE)
	11	NCC	Prof. D. J. Varia (IT)	Prof. J. N. Diwan (EC)
	12	Internal Complaint Committee	Prof. K. R. Patel (Mech.)	Prof. K. S. Patel (CE) and members as per institute order no. VGEC/EST/ICC/2022/252 dt.08/03/2022
	13	Anti Ragging Committee	Prof. P. D. Shah (Chem)	Concerned Dept Coordinators and members as per institute order no. VGEC/EST/Anti_Ragging/2022/447 dt.26/04/2022
	14	Admission & Help Center	Prof. P. K. Brahmbhatt (Mech)	BE/B.Pharm - Coordinator Mechanical Dept ME/M.Tech/MPharm - Coordinator EC Dept. MBA/MCA: Coordinator EE Engg Dept
	15	Student Grievances	Prof. H. D. Mehta (EE)	Prof. V. G. Patel (PE) Prof. K. R. Patel (Mech) Prof. K. S. Patel (CE)
16	AMIE and related works	Prof. U. N. Fatak (EC)		
Store & Purchase - Overall coordinator : Prof. P. K. Brahmbhatt (Mech)				
3	Sr No	Activity	Convener	Members
	1	Store Office, New Items - Govt./Non-Govt, ST/AMTS & Tendering for Outsourcing	Prof. V. G. Patel (IT)	Prof. Y. J. Morabiya (Chem) Prof. S. A. Trivedi (Civil) Prof. J. M. Shroff (CE) Prof. B. K. Patel (EE) Prof. A. M. Patel(CE) Prof. M. K. Shah (IC) Prof. J. B. Dabhi (Mech) Prof. H. S. Wani (PE) Prof. S. N. Shah (E&I) Prof. M. A. Yeolekar (S&H) Prof. D. J. Varia (Appl. Mech.)
	2	Write-off, Repairs & Maintenance, Calibration, Equipment audit, Usage and log books	Prof. R. R. Kapadia (EE)	Prof. C. G. Chand (IT) Prof. S. A. Pawar (Mech) Prof. R. S. Parikh (EC) & Institute appointed committee
	3	Purchase committee	Prof. P. K. Brahmbhatt (Mech)	Prof. A. B. Nandurbarkar (EC) Prof. M. T. Savaliya (CE) Prof. H. D. Mehta (EE) Store Officer

Academics - Overall coordinator : - Prof. S. N. Pandya (EE)			
Sr No	Activity	Convener	Members
1	PG Course Overall Liasion	Prof. A. B. Nandurabarkar (EC) Prof. K. R. Trivedi (EC)	Prof. B. K. Sheth (Chem) Prof. K. L. Timani (Appl. Mech.) Prof. D. S. Mehta (Mech)
2	First Year co-ordination and semester Exam Coordination	Prof. H. D. Mehta (EE)	Prof. D. A. Patel (Maths) Prof. Y. J. Morabiya (Chem) Prof. K. T. Shukla (Maths) Prof. R. K. Ahir (EE) Prof. S. S. Patel (Mech)
3	Institute Time table coordination	Prof. N. P. Shah (EE)	Prof. D. V. Makwana (EE) Prof. J. J. Chaudhary (Phy)
4	SSIP/GTU IDP/UDP, CIC3, Start-Up, Innovation and Patent related activities	Prof. S. N. Pandya (EE) Prof. K. R. Trivedi (EC)	Prof. A. H. Rathod (CE) Prof. M. G. Nayak (Chem) Prof. K. T. Dodiya (Mech) Prof. D. J. Varia (Appl. Mech.) Prof. J. H. Vaniya (IT) Prof. S. N. Shah (IC) Prof. H. S. Wani (PE) Prof. N. T. Ganeshan (EC) Prof. K. B. Chaudhary (EC) Prof. D. J. Vaghela (EE) Prof. M. G. Siddh (EE)
5	Student Feedback & Result Analysis	Prof. K. S. Patel (CE)	Prof. S. H. Sarvaiya (Eng) Prof. N. B. Panchal (EE)
6	Virtual Lab - IITB	Prof. M. T. Savaliya (CE)	Prof. A. N. Dave (CE)
7	Proposed New Centre of Excellence	Civil - Prof. N. P. Singh (Civil) EC - Prof. K. R. Trivedi (EC) CE/IT - Prof. M. T. Savaliya (CE)	Civil - Prof. S. A. Trivedi (Civil) EC - Prof. J. N. Diwan (EC) CE/IT - Prof. V. D. Thumar (CE)
8	MERITE	Prof. A. B. Nandurabarkar (EC)	Prof. G. S. Shah (EC) Prof. H. S. Wani (PE) Prof. S. K. Ambavale (Phy) Prof. K. P. Bhatt (CE) Prof. H. N. Dalal (IC)
Infrastructure and Maintenance - Overall coordinator : Prof. H. D. Mehta (EE)			
Sr No	Activity	Convener	Members
1	Civil Works and R&B (Civil) Liaison	Prof. S. A. Trivedi (Civil)	Prof. K. L. Timani (Appl. Mech.) Prof. B. C. Contractor (Civil) Prof. B. G. Buddhdev (Appl. Mech)
2	House Keeping and Gardening	Prof. K.L. Timani (Appl. Mech.)	Prof. A. R. Patel (Maths) Prof. M. V. Chauhan (Appl. Mech.) Prof. G. D. Jagad (Civil) Prof. N. T. Ganeshan (EC) Prof. N. R. Prajapati (IC) Prof. S. H. Trivedi (PE)
3	Electrical maintenance , Billing & R&B (Elect) liaison, Solar Plant	Prof. H. D. Mehta (EE)	Prof. P. J. Purohit (EE) Prof. B. K. Patel (EE)
4	RO & Water cooler, Water supply (For institute and hostel) AC Maintenance, Fire Extinguisher	Prof. Z. Z. Painter (Chem) Prof. J. M. Joshi (Mech.)	Prof. H. S. Wani (PE) Prof. S. B. Pipaliya (Mech.) Prof. M. G. Jadeja (EE)
5	Security	Prof. H. N. Zala (EE) Prof. S. S. Agrawal (EE) for Girls Hostel	Prof. Z. Z. Painter (Chem) Prof. M. A. Yeolekar (Maths) Prof. D. R. Rawat (Civil) Prof. K. T. Dodiya (Mech)

5	6	Hostel Rector & Medical Facility	Prof. P. D. Shah (Chem.)	Prof. T. Y. Rathod (Mech) - For Girls Prof. S. S. Agrawal (EE) Prof. A. P. Patel (PE) - For Boys Prof. N. T. Ganeshan (EC) Prof. U. R. Singh (Civil) Prof. S. R. Patel (Chem)
Industry & Outreach - Overall coordinator : Prof. P. D. Shah (Chem)				
6	Sr No	Activity	Convener	Members
	1	Placement Cell, Industry Linkages and MOU/ CII	Prof. M. K. Shah (IC) - TPO	Prof. S. J. Molia (IT) Prof. J. B. Trivedi (Chem) Prof. B. C. Contractor (Civil) Prof. N. B. Suthar (CE) Prof. H. B. Vaghela (EE) Prof. J. N. Diwan (EC) Prof. N. C. Gamit (IT) Prof. M. M. Modan (Mech) Prof. A. M. Haque (PE)
	2	Alumni Association	Prof. G. S. Shah (EC)	Prof. M. G. Nayak (Chem) Prof. U. R. Singh (Civil) Prof. J. M. Ramavat (CE) Prof. A. T. Mistry (EE) Prof. J. P. Prajapati (EC) Prof. D. C. Patel (IT) Prof. M. V. Patel (IC) Prof. K. P. Prajapati (Mech) Prof. N. D. Mehta (PE)
	3	Media Coordinator: E-Newsletter, Inst. & Dept. Brochure	Prof. V. G. Qureshi (Eng) - Social media Prof. R. R. Surani (EE) - Print Media	Prof. K. V. Kaul (IC) Prof. O. P. Mehta (IT) Prof. S. S. Patel (Mech)
	4	Professional body and Student Chapters	Prof. H. D. Mehta (EE) -IEEE Prof. M. I. Vyas (Mech)-IEI	Prof. J. J. Jadav (CE) -IEEE Prof. A. R. Agrawal (EC) - IEI
	5	RUSA and Other GOI Scheme	Prof. R. P. Vyasa (Mech)	Prof. K. M. Parmar (Civil) Prof. A. Y. Solanki (EE)
	6	GKS/Language Lab/ Skill Development/PMKVY/Finishing School	Prof. S. H. Sarvaiya (Eng)	Prof. M. V. Patel (IC) Prof. V. G. Qureshi (Eng) Prof. M. L. Patel (EE)
	7	Research and STEM related activities	Prof. S. B. Thakore (Chem) Prof. M. G. Nayak (Chem)	Prof. A. R. Patel (Maths) Prof. D. S. Mehta (Mech)
Resources & ICT - Overall coordinator : Prof. M. T. Savaliya (CE)				
7	Sr No	Activity	Convener	Members
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	2	Canteen and Student Store facility	Prof. H. N. Zala (EE)	Prof. K. A. Vyas (EE)
	3	Auditorium, Seminar Hall Allocation & Maintenance	Prof. D. R. Dobariya (EE) Prof. A. R. Agrawal (EC)	Prof. U. P. Christian (Chem) - HB - Block-J Prof. M. G. Jadeja (EE) - VS Block-L Prof. J. M. Ramavat (CE) - CH & Vish. Block-A Prof. D. C. Patel (IT) - CH & Vish. Block-A Shri A. D. Dabhi (EC - Lab. Asst.)



7	4	Centralized & All Department Computer Centers and Internet	Prof. M. T. Savaliya (CE)	Prof. V. G. Patel (IT) Prof. N. P. Patel (EC) Prof. J. M. Shroff (CE) Prof. K. P. Bhatt (CE) Shri J. D. Rathod (CE)
	5	Institute Website, KYC and VGEC domain email	Prof. N. R. Dave (CE)	Prof. J. R. Dave (IT) Prof. R. K. Shah (CE) Prof. B. N. Patel (CE)
	6	Software development and commercial software licences	Prof. S. J. Molia (IT)	Prof. N. R. Dave (CE) Prof. J. H. Vaniya (IT) Prof. O. P. Mehta (IT)
	7	CCTV Camera - video Conferencing, EPABX/ Telephone	Prof. K. N. Patel (EC)	Prof. A. M. Patel (EC)
	8	Student Section Portal	Prof. S. J. Molia (IT)	Prof. J. R. Dave (IT) Prof. O. P. Mehta (IT) Prof. K. V. Kaul (IC) (For portal verification) Prof. S. N. Shah (Maths) (For online payment queries & fee collection reports)

*Over and above the duties assigned herein, different duties may be assigned to the faculties as and when required. All department coordinators will allocate department portfolios to the individual faculty as per their department requirements.


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(xi) The budget allocated to each of its agency indicating the particulars of all plans, proposed expenditures and reports on disbursements made.

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(xii) The manner of executive of subsiderprogrammes, including the amounts allocated and the details and beneficiaries of such programmes.

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(xvi) The names, designations, and other particulars of the public information officers

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જાહેર સત્તા મંડળનું નામ- વિશ્વકર્મા સરકારી ઈજનેરી કોલેજ,ચાંદખેડા

જાહેર માહિતી અધિકારીનું નામ અને હોદ્દો :-

ક્રમ	નામ	હોદ્દો	એસ ટીડી કોડ	ફોન નંબર		ફેક્સ	ઈ-મેઇલ	સરનામું
				કચેરી	ઘર (મોબાઇલ)			
૧	પ્રો. કે.આર. પટેલ	સહ .પ્રાધ્યાપક	૦૭૯	૨૩૨૯૩૮૬૬	૨૩૨૯૩૮૬૬	૨૩૨૯૩૮૬૬	kintupatel@vgecg.ac.in	--

અપીલસત્તાધિકારીનું નામ

ક્રમ	નામ	હોદ્દો	એસ ટીડી કોડ	ફોન નંબર		ફેક્સ	ઈ-મેઇલ	સરનામું
				કચેરી	ઘર (મોબાઇલ)			
૧	ડો.એન.એન. ભૂપતાર્ણી	આચાર્ય	૦૭૯	૨૩૨૯૩૮૬૬	૨૩૨૯૩૮૬૬	૨૩૨૯૩૮૬૬	principal@vgecg.ac.in	--

(xvii) Such other information as may be prescribed and thereafter updated every year.

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